EXHIBIT HALL HOURS
FRIDAY, MAY 3  8:30AM-12:00PM
3:00PM-6:30PM
SATURDAY, MAY 4  8:30AM-12:00PM
3:00PM-6:30PM
SUNDAY, MAY 5  8:00AM-11:00AM

We listened to your concerns and suggestions and have extended the quality of your exposure and reduced your stress!

EXHIBITOR & SPONSORSHIP PROSPECTUS

ASIPP® 2019 ANNUAL MEETING
MAY 3-5, 2019 | LAS VEGAS, NEVADA

CAESARS PALACE LAS VEGAS
3570 Las Vegas Blvd. South, Las Vegas, NV 89109
Phone: (866) 227-5938 | Fax: (702) 866-1700

American Society of Interventional Pain Physicians
THE VOICE OF INTERVENTIONAL PAIN MANAGEMENT
81 LAKEVIEW DRIVE, PADUCAH, KENTUCKY 42001
PHONE: 270-554-9412 | FAX: 270-554-5394
WEB SITE: WWW.ASIPP.ORG | EMAIL: ASIPP@ASIPP.ORG
Join Us at the 21st Annual ASIPP® Meeting

WE LISTENED TO YOUR CONCERNS AND SUGGESTIONS AND HAVE EXTENDED THE QUALITY OF YOUR EXPOSURE AND REDUCED YOUR STRESS BY EXTENDING ONE-ON-ONE TIME WITH ATTENDEES AND PROVIDING A CLOSED EXHIBIT HALL DURING SESSIONS.

The American Society of Interventional Pain Physicians (ASIPP®) was formed in 1998 with the goal of promoting the development and practice of safe, high-quality yet cost-effective interventional pain management techniques for the diagnosis and treatment of pain and related disorders, and to ensure patient access to these interventions. The 21st Annual Meeting will continue that tradition and provide your organization with the opportunity to interact with a broad representation of physicians, nurses, office administrators, and office staff from around the country who are interested in the advancement of interventional pain management. The meeting provides an outstanding opportunity for you to reach the decision-makers who purchase your products and services.

We sincerely hope that you consider exhibiting at the 21st Annual ASIPP® Meeting.

CONFERENCE CO-CHAIRS:
Laxmaiah Manchikanti, MD
Hans Hansen, MD
Sudhir Diwan, MD
Amol Soin, MD
Devi Nampiaparampil, MD
Joshua Hirsch, MD

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ACRONYM GUIDE
AFF Affiliate Member (RN, Staff)
AFFNM Affiliate Non-member
AMBR Associate Member
AMBRNM Associate Non-member
EX Exhibitor
FEL Fellow/Resident
GST GUEST
MBR ASIPP Active Member
MED Medical Student
MIL Military Member
MILNM Military Non-member
NONNP Non-Member, Non-Physician
NONP Non-Member, Physician
S Staff

TOTAL ATTENDEES 2018 966
89 TOTAL EXHIBITS 2018

* Prospectus is subject to change at the discretion of the planning committee.
Please check our website frequently for changes:
www.asippannualmeeting.com
**EXHIBITOR INFORMATION**

<table>
<thead>
<tr>
<th></th>
<th>Thu May 2</th>
<th>Fri May 3</th>
<th>Sat May 4</th>
<th>Sun May 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth set-up</td>
<td>12:00pm-8:00pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registration</td>
<td>4:00pm-7:00 pm</td>
<td>7:00am-5:00pm</td>
<td>7:00am-5:00pm</td>
<td>7:00am-10:00am</td>
</tr>
<tr>
<td>Exhibitor Hall Hours</td>
<td>8:30am-12:00pm</td>
<td>3:00pm-6:30pm</td>
<td>8:30am-12:00pm</td>
<td>3:00pm-6:30pm</td>
</tr>
<tr>
<td>Meet-N-Greet with Exhibitors</td>
<td>5:00pm-6:30pm</td>
<td>5:00pm-6:30pm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Break with Exhibitors</td>
<td>8:30am-9:30am</td>
<td>3:00pm-3:30pm</td>
<td>8:30am-9:30am</td>
<td>3:00pm-3:30pm</td>
</tr>
</tbody>
</table>

*Subject to change*

**REGISTRATION**
Friday, May 3 – 7:00am–5:00pm
Saturday, May 4 – 7:00am–5:00pm
Sunday, May 5 – 7:00am–10:00am

**INSTALLATION**
All exhibits must be set up and aisles cleared by 8 pm on Thursday, May 2, 2019 without exception.

**DISMANTLING**
The official exhibit closing time is 11:00 am on Sunday, May 5, 2019. All exhibit material must be packed and ready for removal from the Exhibit Hall by 6 pm on Sunday, May 5, 2019.

**ASIPP OFFICIAL SERVICE CONTRACTORS**
All services to exhibitors within the ASIPP Exhibit Hall and other ASIPP meeting space other than supervision, must be provided by the ASIPP Official Service Contractors listed below.

**OFFICIAL GENERAL SERVICE CONTRACTOR**
GES
https://ordering.ges.com/011601581

Lead retrieval for the ASIPP 21st Annual Meeting will be provided by QMS Services. Information and ordering instructions will be included in the exhibitor service kit.

**KEY DEADLINES**

**January 7, 2019**
Prime booth locations reserved for meeting sponsors will be released for general selection.

**February 18, 2019**
Deadline for submission of poster presentation proposals.

**March 7, 2019**
Final deadline to cancel and pay a $250 administrative fee.

**March 21, 2019**
- Exhibitor Service Kits are e-mailed
- Deadline for receipt of JPG color logo and 50-word company description

**April 1, 2019**
- Last day for group rate room discount
- Preregistration list emailed to exhibitors

**April 26, 2019**
- Deadline for Exhibitor Application and full booth payment to ASIPP for space assignment
- Deadline for exhibitor staff registrations.

**May 2, 2019**
- Final date to cancel and receive a 50% refund on exhibit fee. No refund will be given for cancellations after this date.

WE LISTENED TO YOUR CONCERNS AND SUGGESTIONS AND HAVE EXTENDED THE QUALITY OF YOUR EXPOSURE AND REDUCED YOUR STRESS BY EXTENDING ONE-ON-ONE TIME WITH ATTENDEES AND PROVIDING A CLOSED EXHIBIT HALL DURING SESSIONS.
SPACE ASSIGNMENT AND FEES

Space will be assigned according to the date on which the exhibitor/sponsor application and payment are received, availability of requested space, special needs, and compatibility of exhibitors' products.

SPACE FEES

<table>
<thead>
<tr>
<th>EXHIBIT SPACE</th>
<th>SIZE</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inside Booth</td>
<td>10’ x 10’</td>
<td>$3,000</td>
</tr>
<tr>
<td>Corner Booth (limited availability)</td>
<td>10’ x 10’</td>
<td>$3,500</td>
</tr>
<tr>
<td>Business Essentials Booth</td>
<td>10’ x 20’</td>
<td>$5,500</td>
</tr>
<tr>
<td>Island (limited availability)</td>
<td>20’ x 20’</td>
<td>$11,000</td>
</tr>
</tbody>
</table>

EACH EXHIBIT BOOTH INCLUDES:

- One (1) 6 ft table
- Two (2) chairs
- Waste basket
- One (1) ID sign with company name
- Four (4) complimentary exhibit personnel badge
- One (1) 50-word company description and logo in the meeting’s mobile event program application
- 18 hours of exhibition time
- Access to the online course syllabus
- Registration list (name, address, e-mail)

* Other services such as carpet, equipment rental, internet, electrical, miscellaneous services, and janitorial services may incur additional charges.

EXHIBITION CONTACTS

ASIPP Meeting and Sponsorship Coordinator
81 Lakeview Drive, Paducah, KY 42001
Phone: 270-554-9412
Fax: 270-554-8373

General Meeting information:
E-mail: kavery@asipp.org

Exhibitor/Sponsor contact:
Melinda Martin
mmartin@asipp.org
270-519-8724

Note:

The ASIPP Board of Directors must approve all new exhibiting companies. To find out if your company is on this approved vendor list or to be considered for addition to ASIPP’s list of approved exhibitors, submit a written request to the contact points listed above.

The request must include a description of the company, products or services to be displayed and company contact information. Product brochures, web site address, and supplemental information should be included. ASIPP will notify you with your approval status within approximately two weeks of receipt of your request. Approval is not considered a commitment to exhibit. Your company would be responsible for completing the exhibitor application for your meeting of interest.

OFFICIAL HOUSING

May 1, 2019 - May 5, 2019
ASIPP has secured a limited number of rooms at the following hotel. Room block with discounted rates ends after April 1, 2019.

Caesars Palace Las Vegas
3570 Las Vegas Boulevard South
Las Vegas, Nevada 89109
Phone: (866) 227-5938
Fax: (702) 866-1700
Group Rates:
Wednesday and Thursday - $225 per night.
Friday and Saturday - $260 per night.
Advertising in the 2019 ASIPP Annual Meeting Program Book offers you concentrated exposure to an audience of core physician practitioners interested in products and services related to interventional pain management. Our program book contains the complete listing of events and exhibit activities, and attendees refer to it often. In addition, this publication is available on our website as a download-able PDF after the event.

Take advantage of this opportunity to put your message in the spotlight. To purchase space in our Meeting Program Book, please contact Ray Lane at rlane@asipp.org.

Closing date for submitting materials & purchasing space: Friday, April 5, 2019. No cancellations or copy will be accepted after this closing date.

Reproduction requirements: The ASIPP Program Book cover is printed in a 4-color sheet-fed offset press. Color images should be 300 ppi. The inside of the booklet is black only printed on a printer. Halftone images should be 300 ppi; line images should be 1,200 ppi for optimum outputs.

Digital composite ads are acceptable in the following formats: EPS or PDF formats, with all images and fonts included or embedded; and TIF or JPG formats at 300 ppi with no compression applied. We do not require a high-end color proof. If you have more exacting color requirements, please send a match print or color-calibrated professional proof.

Ad Materials: Digital composite ads are acceptable in the following formats: EPS or PDF formats, with all images and fonts, embedded; and TIF or JPG formats at 1,200 ppi with no compression applied. We do not require a high-end color proof. If you have more exacting color requirements, please send a match print or color-calibrated professional proof.

Please email your ad materials to Ray Lane at rlane@asipp.org and include name of advertiser, name of ad agency, address, phone, and fax. Note: You must exhibit at this meeting in order to place an advertisement.
**SOLD OUT**

**EXHIBITOR AND SPONSORSHIP PROSPECTUS**

**MEETING SPONSOR LEVELS**

**$75,000 Diamond - (2 available)**
- 20 x 30 exhibit booth (Prime location 1st choice)
- Lunch symposium
- Listed as sponsor in Program Book
- Priority placement on featured exhibitor list
- 4 mobile app notifications on ASIPP mobile app
- 12 additional name badges for company representatives
- 4 complimentary meeting registrations
- 20-minute board meeting with ASIPP® Board**
- Bag insert - (provided to ASIPP® by company)
- E-Blast advertisement
- Complimentary Lead Retrieval System
- Rotating banner on ASIPP® mobile app
- Sponsor recognition package
  - Sponsor ribbons for on-site personnel
  - Listed as featured exhibitor on ASIPP® mobile app
  - Recognition on ASIPP® website
  - Listed as sponsor in Program Book

**$50,000 Gold: 1 available - (3 available)**
- 20 x 20 exhibit booth (Prime location 2nd choice)
- Breakfast symposium
- Listed as sponsor in Program Book
- Priority placement on featured exhibitor list
- 3 mobile app notifications on ASIPP mobile app
- 8 additional name badges for company representatives
- 2 complimentary meeting registrations
- 10-minute board meeting with ASIPP® Board**
- Bag insert - (provided to ASIPP® by company)
- E-Blast advertisement
- Recognition as co-sponsor of breaks and on Internet
- Complimentary Lead Retrieval System
- Rotating banner on ASIPP® mobile app
- Sponsor recognition package
  - Sponsor ribbons for on-site personnel
  - Listed as featured exhibitor on ASIPP® mobile app
  - Recognition on ASIPP® website
  - Listed as sponsor in Program Book

**$35,000 Silver - (6 available)**
- 10 x 20 front exposure exhibit booth
- Product theatre - 12 minutes during break with exhibitors in private room set up for 75
- Listed as sponsor in Program Book
- 2 mobile app notifications on ASIPP mobile app
- Bag insert - provided to ASIPP® by company
- 6 additional name badges for company representatives
- 2 complimentary meeting registrations
- Sponsor recognition package
  - Sponsor ribbons for on-site personnel
  - Listed as featured exhibitor on ASIPP® mobile app
  - Recognition on ASIPP® website
  - Listed as sponsor in Program Book
  - Complimentary Lead Retrieval System

**$20,000 Bronze**
- 10 x 20 exhibit booth
- 1 Charging station with company name and logo
- 2 mobile app notifications on ASIPP® mobile app
- Listed as sponsor in Program Book
- Bag insert - (provided to ASIPP® by company)
- 4 additional name badges for company representatives
- Sponsor recognition package
  - Sponsor ribbons for on-site personnel
  - Listed as featured exhibitor on ASIPP® mobile app
  - Recognition on ASIPP® website
  - Listed as sponsor in Program Book
  - Complimentary Lead Retrieval System

**$10,000 Copper**
- 10 x 10 exhibit booth
- 1 mobile app notification on ASIPP® mobile app
- Bag insert - (provided to ASIPP® by company)
- 2 additional name badges for company representatives
- Sponsor recognition package
  - Acknowledgement in conference materials
  - Sponsor ribbons for on-site personnel
  - Listed as featured exhibitor on ASIPP® mobile app
  - Recognition on ASIPP® website
  - Listed as sponsor in Program Book
  - Complimentary Lead Retrieval System
  - Complimentary half-page ad in Program Book

Manquee Sponsorships are limited for maximum exposure for the company that chooses to support ASIPP® with a meeting sponsorship.

For more information or to secure your sponsorship please contact:
Melinda Martin at mmartin@asipp.org | 270-519-8724

**Board meeting must be arranged 30 days prior to event through Melinda Martin at mmartin@asipp.org. Failure to confirm may result in loss of board meeting time.**
## SPONSORSHIP OPPORTUNITIES

<table>
<thead>
<tr>
<th>OPENING RECEPTION MEET &amp; GREET</th>
<th>$25,000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BAGS</strong>&lt;br&gt;Each conference registrant will receive a top-quality messenger bag for their materials. Sponsorship includes logo on conference bags, one complimentary piece inserted in the conference bag, and acknowledgment during the conference.</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>LANYARDS</strong>&lt;br&gt; Increase attendees' awareness of your company with your company or product logo on the conference lanyard. Lanyards printed with your company's logo will be distributed to all attendees. Price does not include lanyard purchase or shipping.</td>
<td>$8,000</td>
</tr>
<tr>
<td><strong>BEVERAGE BREAK (5 AVAILABLE)</strong>&lt;br&gt;Sponsorship includes sponsor acknowledgment at the break.</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>WATER BOTTLE &amp; WATER STATIONS—EXCLUSIVE SPONSOR</strong>&lt;br&gt;Each attendee will receive a water bottle that can be refilled at the many water stations around the meeting area. Sponsorship includes exclusive logo placement, prominent product placement with each panel speaker during the general session, and acknowledgment in the program materials to identify the water station locations.</td>
<td>$16,000</td>
</tr>
<tr>
<td><strong>WATER BOTTLE</strong>&lt;br&gt;Branded water stations will provide all-day visibility to the sponsor. The stations will be located in the conference area hallways and in the Exhibit Hall. Two water station sponsorships are available; one sponsor per day. Available for sponsorship.</td>
<td>$8,000</td>
</tr>
<tr>
<td><strong>MEETING NOTEBOOK</strong>&lt;br&gt;Recognition will include corporate logo on notebook cover and acknowledgment.</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>HOTEL KEY CARD</strong>&lt;br&gt;Increase awareness of your company with this high-visibility sponsorship of hotel key cards at the Caesars Palace Las Vegas. Artwork to be provided by sponsor. Price includes hotel key card sleeve production and distribution.</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>WIFI</strong>&lt;br&gt;Get everyone connected by sponsoring the WiFi connection at the ASIPP 21st Annual Meeting. Sponsorship includes placement of the corporate logo on the landing page upon each access, in addition to all promotional communication.</td>
<td>$15,000</td>
</tr>
<tr>
<td><strong>BAG INSERT</strong>&lt;br&gt;Incorporate your message in the meeting bag given to every ASIPP attendee to provide a lasting message to all registrants. Materials must lay flat and be no larger than 8½” x 11”</td>
<td>$2,500</td>
</tr>
<tr>
<td><strong>E-BLASTS</strong>&lt;br&gt;E-blast of JPG file or approved, text-only message. One message will be sent to the preregistration, member, and invite list!</td>
<td>$1,000 each</td>
</tr>
<tr>
<td><strong>SPOT ME ADVERTISEMENT</strong>&lt;br&gt;An e-blast dedicated solely to you! The e-blast will be distributed to the entire list of more than 5,000 prospective attendees to let them know where you will be at the ASIPP Annual Meeting.</td>
<td>$3,000</td>
</tr>
<tr>
<td><strong>CONVENTION CENTER HANGING BANNER</strong>&lt;br&gt;The banner will be seen throughout the duration of the conference. Maximum banner size is approximately 16-ft wide x 4.5-ft high, double-sided. Sponsor must provide artwork. All artwork must be approved by ASIPP. Fee does not include production, installation, labor, and equipment. Banners are the property of the sponsor and are a multiuse investment.</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>MESSAGE CARPET</strong>&lt;br&gt;The message carpet will be located at the entrance of the ASIPP 21st Annual Meeting and will be displayed throughout the duration of the conference. Sponsor must provide artwork; all artwork must be approved by ASIPP. Carpet size: 21-ft x 4-ft. Fee does not include production, installation, labor, and equipment. Only one available!</td>
<td>$8,000</td>
</tr>
</tbody>
</table>

## MOBILE APP SPONSORSHIP OPPORTUNITIES

Attendees of the ASIPP 21st Annual Meeting will have the opportunity to download an Annual Meeting mobile app to access session information, attendee and exhibitor information, and plan their personal schedule during the meeting. The mobile app will not only help fulfill exhibitor guideline reporting requirements but also expand the participant's experience from a yearly meeting to an ongoing interactive community with which they can connect. Receive exposure on this important platform through one of the following sponsorships:

- **BANNER AD—Home Screen Ad (Exclusive Sponsorship)** | $5,000 |
- **BANNER AD—“Conference Schedule” Screen** | $3,000 |
- **BANNER AD—Notifications Screen** | $2,000 |
- **BANNER AD—Daily Agenda (3 available)** | $1,200 each |
- **IN-APP SPONSORED NOTIFICATIONS TO ALL ATTENDEES** | $250 each |
American Society of Interventional Pain Physicians

SPONSOR SUPPORT FORM

ASIPP 21st ANNUAL MEETING

CAESARS PALACE LAS VEGAS / LAS VEGAS, NEVADA / MAY 3-5, 2019

ANNUAL MEETING SPONSOR LEVELS

- Diamond Level ................................... $75,000
- Gold Level .................................................. $50,000
- Silver Level ..................................................... $35,000
- Bronze Level ................................................... $20,000
- Copper Level ................................................... $10,000

ADDITIONAL SPONSORSHIP OPPORTUNITIES

- Opening reception ........................................ $25,000
- Continental breakfast (3 available) ................. $10,000
- Bags ................................................................. $10,000
- Lanyards .......................................................... $8,000
- Beverage break (5 available) .......................... $5,000
- Water bottle & water stations (exclusive sponsor) .......................... $16,000
- Water bottle ..................................................... $8,000
- Water stations—2 available ............................ $5,000
- Meeting notebook ........................................ $4,000
- Hotel key card sleeves ................................. $10,000
- Wifi .............................................................. $15,000
- Bag insert ....................................................... $2,500
- E-blasts each ...................................................... $1,000
- Spot me advertisement ................................. $3,000
- Convention center hanging banner ................... $5,000
- Marquee tower wraps ................................... $15,000
- Message carpet .......................................... $8,000

MOBILE APP SPONSORSHIP OPPORTUNITIES

- Banner Ad—Home Screen Ad (exclusive sponsor) ................ $5,000
- Banner Ad—“Conference Schedule” Screen ............... $3,000
- Banner Ad—Notifications Screen ....................... $2,000
- Banner Ad—Daily Agenda (3 available) each ................ $1,200
- In-App Sponsored Notifications to All Attendees each .. $250

COMPANY INFORMATION (Please print or type)

COMPANY NAME

COMPANY CONTACT

ADDRESS

CITY, STATE, ZIP

PHONE  FAX  E-MAIL

Submit this form to reserve your sponsorship opportunity. Full payment must be received with 30 days of request. If payment is not received within 30 days, the sponsorship opportunity will be released and made available again.

Completed forms with credit card payment can be faxed to (270) 554-5394 or e-mailed to mmartin@asipp.org - If paying by check, mail form to: 81 Lakeview Drive, Paducah, KY 42001

METHOD OF PAYMENT

- CHECK (made payable to ASIPP)
- CREDIT CARD: ___MC  ___Visa  ___AmExpress

Card Number .................................................... Expiration Date  Security Code

Signature ............................................................... Name on Card (print)
American Society of Interventional Pain Physicians

EXHIBITOR APPLICATION
ASIPP 21st ANNUAL MEETING
CAESARS PALACE LAS VEGAS / LAS VEGAS, NEVADA / MAY 3-5, 2019

All exhibitors/companies must be approved for application to be considered (see page 11 for acceptance policy). Payment must accompany all applications. Completed forms with credit card payment can be faxed to (270) 554-5394 or e-mailed to mmartin@asipp.org. If paying by check, mail form to: 81 Lakeview Drive, Paducah, KY 42001.

Company Information (as it will appear on signage)

Company Name ________________________________________________________________

Company Contact ______________________________________________________________

Address ______________________________________________________________________

City, State, ZIP __________________________________________________________________

Phone __________ Fax __________ E-mail ______________________________________________________________________________________

Booth Selection
Booth Selection: 1st choice _______ 2nd choice ________ 3rd choice ________ 4th choice ________

We prefer not to be placed next to or across from any of the following companies
(completion of this portion is critical as ASIPP will not guarantee last minute placement changes):

____________________________________________________________________________________________________________

Representative Names (Title):
1. _______________________________________  3. ___________________________________________
2. _______________________________________  4. ___________________________________________

Check the applicable booth information:

☐ 10’X 10’ ........................................................................................................................................... ______ X $3,000
☐ 10’X 10’ corner ............................................................................................................................... ______ X $3,500
☐ 10’X 20’ ........................................................................................................................................... ______ X $5,500
☐ 20’X 20’ ........................................................................................................................................... ______ X $11,000
☐ Additional Representatives ................................................................................................................ ______ X $100

Total Fees: $ __________________

Method of Payment
☐ Check (made payable to ASIPP)  ☐ Credit Card: ___MC  ___Visa  ___AmExpress
☐ Pre-paid with Corporate Membership (only one discounted booth - all additional booths @ fees above)

Card Number __________ Expiration Date __________ Security Code __________

Signature __________________________ Name on Card (print) __________________________

Agreement
Signature and submission of this application is considered a binding agreement by the applying company and its representatives to abide by the conditions outlined in this prospectus including all rules and regulations. The signer of this application shall be the sole contact between ASIPP and applicant company.

Company Contact Signature __________________________ Print Name __________________________

Title __________________________ E-Mail __________________________

For office use only:

Application Received: ___________ Amt. of Payment: ___________ Booth Assigned: ___________ Ack. Sent: ___________

ASIPP Approval and Comments, __________________________________________________________________________

10
EXHIBITOR RULES AND REGULATIONS

All exhibitors must adhere to the following rules and regulations and other rules and regulations that may be promulgated by the American Society of Interventional Pain Physicians (ASIPP), all of which are incorporated by reference as part of all exhibit space rental agreements.

1. Interpretation of Rules
ASIPP shall have full power in the interpretation and enforcement of rules and regulations governing exhibitors. Issues and questions not covered by the regulations shall be subject to the final judgment and decision of ASIPP. ASIPP may amend these rules and regulations at any time, and the amendments so made shall be binding upon the exhibitor equally with these rules and regulations, and shall become a part thereof, providing the exhibitor is notified of the amendments.

2. Purpose of Exhibits
The American Society of Interventional Pain Physicians is a non-profit organization. The purpose of the exhibits is to complement the professional meetings and clinical sessions by enabling registrants to evaluate the latest developments in equipment, supplies, and services that are relevant to patient care. ASIPP does not in any manner endorse any of the products or services related to the exhibits that have not been accepted for display and sale during the meeting.

3. Installation
All exhibits must be erected by the given time within the general information portion of the prospectus. No trunks, cases or other packaging materials are to be left in the exhibit area after installation of the booth, nor may such materials be brought into the exhibit hall during open exhibit hours.

4. Exhibit Hours and Hall Access
ASIPP requires all exhibits to remain open, with at least one representative in the booth, during the specified exhibit hours. Hours are subject to change.

Exhibitor personnel will be permitted on the exhibit floor one hour prior to the opening and may remain one-half hour after the daily closing of the exhibit hall with the exception of when dismantling begins.

5. Sales and/or Solicitation of Orders
Sale of products and services is allowed only on the exhibit floor in accordance with ASIPP guidelines.

6. Eligibility to Exhibit
The exhibit is designed for the display, demonstration and sale of products and services relating to the practice and advancement of the art and science of interventional pain management and the professional education and support of the members of ASIPP. ASIPP reserves the right to determine the eligibility of all exhibit space applicants.

7. Space Assignments
Assignment of space will be based on first-come, first served basis. Applications received without the necessary payment will be returned to the applicant.

8. Space Relocation
ASIPP reserves the right to relocate an exhibitor at any time. ASIPP reserves the right to change the exhibit floor plan if conflicts arise regarding space requests or conditions that are beyond the control of ASIPP.

9. Booth Payments
The total amount due must accompany the exhibit application/contract. The application will not be processed nor space assigned without the required payment.

10. Cancellations or Reductions in Space
Cancellation of exhibit space must be made in writing on company letterhead. Refund amounts will follow the cancellation policy listed within the general information portion of the exhibiting prospectus. Canceling companies may not cede exhibition space to other companies; exhibit space is the property of ASIPP, is non-transferable and will be assigned according to the wait list. Cancellation of the convention by ASIPP will result in a full refund to all exhibitors unless due to circumstances beyond the association’s control such as acts of God, labor disputes, acts of war, acts of terrorism, etc.

11. Official Service Contractors
ASIPP’s official service contractor to provide all services to exhibitors other than supervision. These official contractors will provide all services to exhibitors. The necessary information will be provided in the Exhibitor Services Kit. Decorating, drayage, rigging, cleaning, catering, and electrical must be provided by the designated official contractors.

12. Exhibitor Appointed Contractors
Exhibitors who plan to use a service contractor other than the official service contractors must notify ASIPP in writing at that time of application with the company name, address, telephone number, name of supervisor scheduled to be in attendance at the meeting and a statement that such contractor will comply with all rules and regulations of the show. Independent contractors must perform all services in a timely and professional manner, in accordance with the meeting’s established deadlines, not engage in solicitation of business on the exhibit floor for present or future conventions, provide a Certificate of Insurance to ASIPP no later than the final application deadline outlined in the general show information and register all employees and temporary help at the exhibitor registration desk.

13. Booth Arrangement and Construction
All exhibits must be confined to the spatial limits of their respective booth(s) as indicated on the floor plan and all equipment, products or materials to be shown or demonstrated must be placed within the exhibitor’s contracted exhibit space in order to ensure attendees viewing the exhibit will stand within the said space, not in the aisles. All tables used in the space must be skirted. No pins, tacks or adhesives of any kind may be attached to the facility including walls and columns. No nails or bracing wires used in erecting displays may be attached to the premises without the written consent of facility.

14. Fire Regulations
All displays or exhibited materials must be fireproof to conform to all applicable federal, State, and city fire safety regulations and laws.

15. Exhibitor Personnel
Registration of exhibitor personnel should be included in the application. In order for all registered personnel to receive the pre-printed name badges these applications should be presented by the listed deadline of applications within the general information material. Applications received after that with personnel listed will not receive a pre-printed badge. Exhibiting companies may register up to four employees free of charge for each 10’x10’ space reserved. Additional registrants will be charged $100 each. Exhibitors’ badges are not to be issued to individuals who wish
EXHIBITOR RULES AND REGULATIONS (Continued)

to gain admittance for the sole purpose of contacting other exhibitors.

16. Badge Distribution
Badges will be distributed onsite from the exhibitor registration desk. Representatives without a badge will not be admitted to the exhibit hall. Badges are personal and non-transferable and must be worn in the exhibit area at all times. Should a registered Exhibitor Representative be unable to attend the meeting, the badge fee may be transferred to another person.

17. Admission to the General Sessions
Exhibitors may attend the General Sessions free of charge once all attending doctors have been seated. But at no time shall they receive CME/CEU credits without paid attendee registration.

18. Exhibitor Conduct
ASIPP reserves the right to approve all exhibits and related activities. ASIPP may require that an exhibit be curtailed if it does not meet the standards set forth herein. An exhibitor of a questionable exhibit or activity related thereto must submit a description of the exhibit or activity with the exhibit application for ASIPP approval.

ASIPP reserves the right to expel or refuse admittance to any representative whose conduct is not in keeping with the character and/or spirit of the meeting.

Exhibit personnel may not enter other exhibitors’ booths without obtaining permission. Linger in the aisles surrounding other exhibitors’ booths for the purpose of obtaining product information or distracting attendees is strictly prohibited.

No smoking is permitted within the exhibit hall at any time including installation, exhibit hours and dismantling.

19. Use of the ASIPP Logo
The ASIPP logo, and those logos designated as ASIPP service logos, cannot be used without the express written permission of ASIPP.

20. Photography and Videotaping
The taking of photographs and videos during the ASIPP Annual Meeting, other than by the official photographer, is expressly prohibited.

Distribution of all giveaways except the exhibitor’s own products and literature must be approved in writing by ASIPP prior to the meeting.

Contests and raffles are permitted with prior approval from ASIPP. Requests must be submitted by the final application deadline. The rules must be posted at the booth and include: eligibility, date and time of drawing, the words “no purchase necessary to enter”, and how winners will be notified.

22. Security
ASIPP will not provide security service in the exhibit hall. Neither ASIPP nor the meeting facility will be held responsible for any loss or damage to the exhibitor’s property.

23. Insurance and Liability
Exhibitors shall be fully responsible for any claims, liabilities, losses, damages or expenses of whatever kind and nature relating to or arising from an injury to any person, or loss of or damage to property where such injury, loss or damage is incident to, arises out of, or is in any way connected with the exhibitor’s participation in the exhibition. Exhibitors shall protect, indemnify, hold harmless and defend ASIPP, its officers, directors, agents, members and employees against all such claims, liabilities, losses, damages, and expenses, including reasonable attorney’s fees and cost of litigation, provided that the foregoing shall not apply to injury, loss, or damage caused by or resulting from the negligence of ASIPP, its officers, directors, agents or employees.

Exhibitors should maintain general public liability insurance against claims of personal injury, death, or property damage incident to, arising out of, or in any way connected with their participation in the exhibition, in the amount of not less than one million dollars ($1,000,000) for personal injury, death or property damage in any one occurrence. Such insurance should include coverage of the indemnification obligations of exhibitors under the policy and procedures and should cover ASIPP as an additionally named insured. Each exhibit company is responsible for obtaining, for its protection and at its expense, such property insurance for its exhibit and display materials as the exhibitor deems appropriate. Any policy providing such property insurance must contain an express waiver by the exhibitor’s insurance company of any right of subrogation as to any claims against ASIPP, its officers, directors, agents, members or employees. The exhibitor further waives any claim against ASIPP and its agents, employees, representatives, successors, and assigns, arising out of the oral or written publication of any statement made in connection with the meeting by anyone not an employee of ASIPP concerning the exhibitor or their exhibit.

24. Satellite Events
Any exhibitor wishing to hold meetings, social events, or a hospitality suite during the course of the meeting must receive permission in writing from ASIPP. Unapproved meetings conflicting with ASIPP educational activities jeopardize ASIPP’s accreditation status and are strictly prohibited and could result in expulsion or refused admittance.

25. Waitlist
In the event that ASIPP runs out of available for sale exhibition space, a wait list will be formed. The wait list will be operated on a first-come, first-served basis (based on time/date receipt of application and full payment) regardless of size requested, contributions or relationships to other companies.

As exhibit space becomes available, companies will be assigned to the space regardless of location requests. If the location of the space is unacceptable, the company will be taken off the wait list and a refund will be issued based on policy.

Companies canceling may not cede exhibition space to other companies; exhibit space is the property of ASIPP is non-transferable and will be assigned according to the wait list. In all cases, the decision of ASIPP shall be final and binding on all parties.

26. Violations
Any violation of the Rules and Regulations shall subject the exhibiting company to removal from the show floor and one year suspension of exhibiting privileges.