2017
EXHIBITOR & SPONSORSHIP PROSPECTUS

ASIPP® 19TH ANNUAL MEETING
April 20–22, 2017 | Las Vegas, Nevada

VENUE IS CAESARS PALACE

Caesars Palace Las Vegas. 3570 Las Vegas Blvd. South, Las Vegas, NV 89109. Phone: (866) 227-5938 | Fax: (702) 866-1700

American Society of Interventional Pain Physicians
THE VOICE OF INTERVENTIONAL PAIN MANAGEMENT SINCE 1998
81 LAKEVIEW DRIVE, PADUCAH, KENTUCKY 42001
PHONE: 270-554-9412 | FAX: 270-554-5394 | WWW.ASIPP.ORG | ASIPP@ASIPP.ORG
Join Us at the 19th Annual ASIPP Meeting

The American Society of Interventional Pain Physicians was formed in 1998 with the goal of promoting the development and practice of safe, high-quality yet cost-effective interventional pain management techniques for the diagnosis and treatment of pain and related disorders, and to ensure patient access to these interventions. The 19th Annual Meeting will continue that tradition and provide your organization with the opportunity to interact with a broad representation of physicians, nurses, office administrators, and office staff from around the country who are interested in the advancement of interventional pain management. The meeting provides an outstanding opportunity for you to reach the decision-makers who purchase your products and services.

We sincerely hope that you consider exhibiting at the 19th Annual ASIPP meeting.

Laxmaiah Manchikanti, MD
Chairman of the Board and CEO, ASIPP

Aaron Calodney, MD
President, ASIPP

Francis Riegler, MD
President-Elect, ASIPP

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<td>19th Annual ASIPP Exhibit Information, Rules and Regulations</td>
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Exhibit Set-up day 8:00am - 8:00pm

Coffee Break With Exhibits 10:00am – 10:30am

Afternoon Break with Exhibits 3:00pm – 3:30pm

Opening Reception 6:30pm - 7:30pm

Coffee Break with Exhibits 10:00am – 10:30am

Afternoon Break with Exhibits 3:00pm – 3:30pm

Coffee Break with Exhibits 7:00am – 8:00am

Tear Down 10:30pm – 6:00pm

Note: Times subject to change.

INSTALLATION
All exhibits must be set up and aisles cleared by 8 pm on Thursday, April 20, 2017 without exception.

DISMANTLING
The official exhibit closing time is 10:30 am on Sunday, April 23, 2017. All exhibit material must be packed and ready for removal from the Exhibit Hall by 6 pm on Sunday, April 23, 2017.

ASIPP OFFICIAL SERVICE CONTRACTORS
All services to exhibitors within the ASIPP Exhibit Hall and other ASIPP meeting space other than supervision, must be provided by the ASIPP Official Service Contractors listed below.

OFFICIAL GENERAL SERVICE CONTRACTOR
GES
http://ges.com/

Lead retrieval for the ASIPP 19th Annual Meeting will be provided by QMS Services. Information and ordering instructions will be included in the exhibitor service kit.

STATISTICS
18th ASIPP Annual Meeting
Dallas, TX • April 15-17, 2016
Total Exhibiting Companies: 100
Total Attendee: 2,900
Percentage Physician: 85%
Other Staff: 15%

17th ASIPP Annual Meeting
Orlando, FL • April 9-11, 2015
Total Exhibiting Companies: 83
Total Attendee: 939
Percentage Physician: 86%
Other Staff: 14%

16th ASIPP Annual Meeting
New Orleans, LA • April 4-6, 2014
Total Exhibiting Companies: 60
Total Attendee: 659
Percentage Physician: 85%
Other Staff: 15%

15th ASIPP Annual Meeting
Arlington, VA • June 8-9, 2013
Total Exhibiting Companies: 43
Total Attendee: 332
Percentage Physician: 86%
Other Staff: 14%
Space will be assigned according to the date on which the exhibitor/sponsor application and payment are received, availability of requested space, special needs, and compatibility of exhibitors’ products.

## SPACE FEES

<table>
<thead>
<tr>
<th>EXHIBIT SPACE</th>
<th>SIZE</th>
<th>FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inside Booth</td>
<td>10’ x 10’</td>
<td>$3,000</td>
</tr>
<tr>
<td>Corner Booth (limited availability)</td>
<td>10’ x 10’</td>
<td>$3,500</td>
</tr>
<tr>
<td>Business Essentials Booth</td>
<td>10’ x 20’</td>
<td>$5,500</td>
</tr>
<tr>
<td>Island (limited availability)</td>
<td>20’ x 20’</td>
<td>$11,000</td>
</tr>
</tbody>
</table>

### EACH EXHIBIT BOOTH INCLUDES:

- One (1) 6 ft table
- Two (2) chairs
- Waste basket
- One (1) ID sign with company name
- Four (4) complimentary exhibit personnel badge
- One (1) 50-word company description and logo in the meeting’s mobile event program application
- 18 hours of exhibition time
- Access to the online course syllabus
- Registration list (name, address, e-mail)

* Other services such as carpet, equipment rental, internet, electrical, miscellaneous services, and janitorial services may incur additional charges.

## EXHIBITION CONTACTS

**ASIPP Meeting and Sponsorship Coordinator**

81 Lakeview Drive, Paducah, KY 42001  
Phone: 270-554-9412  
Fax: 270-554-8373

**General Meeting information:**  
E-mail: kstunson@asipp.org

**Exhibitor/Sponsor contact:**  
Michelle Byers  
E-mail: MichelleHByers@gmail.com  
415-518-5391

**Note:**

The ASIPP Board of Directors must approve all new exhibiting companies. To find out if your company is on this approved vendor list or to be considered for addition to ASIPP’s list of approved exhibitors, submit a written request to the contact points listed above.

The request must include a description of the company, products or services to be displayed and company contact information. Product brochures, web site address, and supplemental information should be included. ASIPP will notify you with your approval status within approximately two weeks of receipt of your request. Approval is not considered a commitment to exhibit. Your company would be responsible for completing the exhibitor application for your meeting of interest.

## OFFICIAL HOUSING

April 19, 2017 - April 22, 2017  
ASIPP has secured a limited number of rooms at the following hotel. Room block with discounted rates ends after March __, 2017.

Caesars Palace Las Vegas  
3570 Las Vegas Boulevard South  
Las Vegas, Nevada 89109  
Phone: (866) 227-5938  
Fax: (702) 866-1700  
Group Rate of $219.00 - $254.00 per night
MEETING SPONSOR LEVELS

DIAMOND LEVEL $75,000 *Limited to two (2) exhibitors
- 20’ x 20’ exhibition booth (see floor plan for prime location choices)
- Lunch Seminar
- Priority placement on featured exhibitor list
- 4 Push Notifications
- 12 additional complimentary name badges
- 4 complimentary meeting registrations
- 30 minute session with ASIPP Board
- Recognition as internet co-sponsor
- Sponsor Recognition Package*
- Bag Insert
- E-Blast advertisement
- SPOT ME advertisement
- Banner on Mobile Application
- Complimentary Lead Retrieval System

GOLD LEVEL $50,000
- 10’ x 20’ exhibition booth (see floor plan for prime location choices)
- 8 additional complimentary name badges
- Priority placement on featured exhibitor list
- 2 push notifications
- 2 complimentary meeting registrations
- Sponsor Recognition Package*
- Bag Insert
- E-Blast advertisement
- Recognition as co-sponsor of breaks
- Recognition as internet co-sponsor
- Banner on Mobile Application
- Complimentary Lead Retrieval System

SILVER LEVEL $25,000
- 10’ x 20’ exhibition booth (see floor plan for prime location choices)
- Priority placement on features exhibitor list
- 2 Push Notifications
- 4 additional complimentary name badges
- Bag insert
- Sponsor Recognition Package*
- Banner on Mobile Application
- Complimentary Lead Retrieval System

BRONZE LEVEL $10,000
- 10’ x 10’ exhibition booth (see floor plan for prime location choices)
- 2 push notification
- 4 additional complimentary name badges
- Bag insert
- Sponsor Recognition Package*
- Complimentary Lead Retrieval System

* SPONSOR RECOGNITION PACKAGE
- Acknowledgement in conference materials
- Sponsor ribbons for on-site personnel
- Listed as Featured Exhibitor on event mobile app
- Recognition on ASIPP web site

SOLD OUT
<table>
<thead>
<tr>
<th>SPONSORSHIP OPPORTUNITIES</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPENING RECEPTION</strong>&lt;br&gt;Friday, April 21, 2017 - 6:30pm. Event will be branded as a sponsor event, with recognition in publicity signage and all printed and electronic promotion.</td>
<td>$25,000</td>
</tr>
<tr>
<td><strong>CONTINENTAL BREAKFAST (3 AVAILABLE)</strong>&lt;br&gt;Sponsorship includes sponsor acknowledgment at the breakfast and in the program book. Three breakfast sessions are available for sponsorship.</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>BAGS</strong>&lt;br&gt;Each conference registrant will receive a top-quality messenger bag for their materials. Sponsorship includes logo on conference bags, one complimentary piece inserted in the conference bag, and acknowledgment during the conference.</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>LANYARDS</strong>&lt;br&gt;Increase attendees’ awareness of your company with your company or product logo on the conference lanyard. Lanyards printed with your logo will be distributed to all attendees. Price does not include lanyard purchase or shipping.</td>
<td>$8,000</td>
</tr>
<tr>
<td><strong>BEVERAGE BREAK (5 AVAILABLE)</strong>&lt;br&gt;Sponsorship includes sponsor acknowledgment at the break.</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>WATER BOTTLE &amp; WATER STATIONS—EXCLUSIVE SPONSOR</strong>&lt;br&gt;</td>
<td>$16,000</td>
</tr>
<tr>
<td><strong>WATER BOTTLE</strong>&lt;br&gt;Each attendee will receive a water bottle that can be refilled at the many water stations around the meeting area. Sponsorship includes exclusive logo placement, prominent product placement with each panel speaker during the general session, and acknowledgment in the program materials to identify the water station locations.</td>
<td>$8,000</td>
</tr>
<tr>
<td><strong>WATER STATIONS—2 AVAILABLE</strong>&lt;br&gt;Branded water stations will provide all-day visibility to the sponsor. The stations will be located in the conference area hallways and in the Exhibit Hall. Two water station sponsorships are available; one sponsor per day. Available for sponsorship.</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>MEETING NOTEBOOK</strong>&lt;br&gt;Recognition will include corporate logo on notebook cover and acknowledgment.</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>HOTEL KEY CARD SLEEVE</strong>&lt;br&gt;Increase awareness and visibility of your company with this high-visibility sponsorship of hotel key cards at the Caesars Palace Las Vegas. Artwork to be provided by sponsor. Price includes hotel key card sleeve production and distribution.</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>WIFI</strong>&lt;br&gt;Get everyone connected by sponsoring the WiFi connection at the ASIPP 19th Annual Meeting. Sponsorship includes placement of the corporate logo on the landing page upon each access, in addition to all promotional communication.</td>
<td>$15,000</td>
</tr>
<tr>
<td><strong>BAG INSERT</strong>&lt;br&gt;Include an insert in the meeting bag given to every ASIPP attendee to provide a lasting message to all registrants. Materials must lay flat and be no larger than 8½” x 11”.</td>
<td>$2,500</td>
</tr>
<tr>
<td><strong>E-BLASTS</strong>&lt;br&gt;E-blast of JPG file or approved, text-only message. One message will be sent to the preregistration, member, and invite list!</td>
<td>$1,000 each</td>
</tr>
<tr>
<td><strong>SPOT ME ADVERTISEMENT</strong>&lt;br&gt;An e-blast dedicated solely to you! The e-blast will be distributed to the entire list of more than 5,000 prospective attendees to let them know where you will be at the ASIPP Annual Meeting.</td>
<td>$3,000</td>
</tr>
<tr>
<td><strong>CONVENTION CENTER HANGING BANNER</strong>&lt;br&gt;The banner will be seen throughout the duration of the conference. Maximum banner size is approximately 16-ft wide x 4.5-ft high, double-sided. Sponsor must provide artwork. All artwork must be approved by ASIPP. Fee does not include production, installation, labor, and equipment. Banners are the property of the sponsor and are a multiuse investment.</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>DIGITAL SIGNAGE—EXCLUSIVE SPONSORSHIP</strong>&lt;br&gt;Informational and directional digital signage located throughout the convention space for the duration of the conference provides a prime platform to be in front of more than 1,800 attendees!</td>
<td>$15,000</td>
</tr>
</tbody>
</table>
## Sponsorship Opportunities (continued)

<table>
<thead>
<tr>
<th><strong>Entrance Digital Marquee—5 Available</strong></th>
<th><strong>$7,500</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Digital Marquee will be located at the entrance to the ASIPP conference area. This 12-ft x 20-ft premium LED banner will display video clips, images, and text playing on a continuous 2-minute loop.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Marquee Tower Wraps</strong></th>
<th><strong>$15,000</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>These 12-ft x 20-ft wraps will cover the towers that support the Digital Marquee and will be seen by all attendees entering the conference area.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Window Clings</strong></th>
<th><strong>$5,000</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>This high-traffic area offers maximum exposure for your company to graphically display your brand or products. The clings will be displayed throughout the duration of the conference adjacent to the entry way and registration areas.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Directional Sidewalk Message</strong></th>
<th><strong>$5,000</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>This high-traffic area offers maximum exposure for your company to graphically display your brand or products. The clings will be displayed throughout the duration of the conference on the sidewalk leading to the conference center. Only four available sponsorships.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Message Carpet</strong></th>
<th><strong>$8,000</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The message carpet will be located at the entrance of the ASIPP 19th Annual Meeting and will be displayed throughout the duration of the conference. Sponsor must provide artwork; all artwork must be approved by ASIPP. Carpet size: 21-ft x 4-ft. Fee does not include production, installation, labor, and equipment. Only one available!</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Plug-In Charging Station</strong></th>
<th><strong>$8,000</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Branded messages can be placed on the unit and viewed by a captive audience as they charge their device. The unit also may be manned by a sponsor representative for a touch-point opportunity.</td>
<td></td>
</tr>
</tbody>
</table>

### ADDITIONAL SPONSORSHIP OPPORTUNITIES

<table>
<thead>
<tr>
<th><strong>Keurig K-Cup Sponsorship (2 Available)</strong></th>
<th><strong>$3,500</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Keurig K-cup sponsorship - “Caesar's provides Keurig coffee makers and cups in all hotel rooms. All attendees will love the Keurig coffee K-Cup sponsor for providing coffee they can enjoy in their rooms!!” - 1 sponsorship available, 2 K-Cups per attendee in a custom satchel with your label, to be handed out at registration check in.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Bottled Water Sponsorship</strong></th>
<th><strong>$3,500</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bottled Water Sponsorship - Be the bottled water sponsor for all attendees at the ASIPP Annual meeting! Bottled water to be handed out to all attendees in their meeting bags with your custom label attached.... 1 sponsorship available.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Room Drop Sponsorship</strong></th>
<th><strong>$3,500</strong></th>
</tr>
</thead>
</table>

### MOBILE APP SPONSORSHIP OPPORTUNITIES

Attendees of the ASIPP 19th Annual Meeting will have the opportunity to download an Annual Meeting mobile app to access session information, attendee and exhibitor information, and plan their personal schedule during the meeting. The mobile app will not only help fulfill exhibitor guideline reporting requirements but also expand the participant’s experience from a yearly meeting to an ongoing interactive community with which they can connect. Receive exposure on this important platform through one of the following sponsorships:

- **Banner Ad—Home Screen Ad (Exclusive Sponsorship)** | **$5,000** |
- **Banner Ad—“Conference Schedule” Screen** | **$3,000** |
- **Banner Ad—Notifications Screen** | **$2,000** |
- **Banner Ad—Daily Agenda (3 available)** | **$1,200 each** |
- **In-App Sponsored Notifications to All Attendees** | **$250 each** |
ANNUAL MEETING SPONSOR LEVELS

- Diamond Level: $75,000
- Gold Level: $50,000
- Silver Level: $25,000
- Bronze Level: $10,000

SPONSORSHIP OPPORTUNITIES

- Opening reception: $25,000
- Continental breakfast (3 available): $10,000
- Bags: $10,000
- Lanyards: $8,000
- Beverage break (5 available): $5,000
- Water bottle & water stations (exclusive sponsor): $16,000
- Water bottle: $8,000
- Water stations—2 available: $5,000
- Meeting notebook: $4,000
- Hotel key card sleeves: $10,000
- Wifi: $15,000
- Bag insert: $2,500
- E-blasts each: $1,000
- Spot me advertisement: $3,000
- Convention center hanging banner: $5,000
- Digital signage (exclusive sponsor): $15,000
- Entrance digital marquee—5 available: $7,500
- Marquee tower wraps: $15,000
- Window clings: $5,000
- Directional sidewalk message: $5,000
- Message carpet: $8,000
- Plug-in charging station: $8,000

MOBILE APP SPONSORSHIP OPPORTUNITIES

- Banner Ad—Home Screen Ad (exclusive sponsor): $5,000
- Banner Ad—“Conference Schedule” Screen: $3,000
- Banner Ad—Notifications Screen: $2,000
- Banner Ad—Daily Agenda (3 available) each: $1,200
- In-App Sponsored Notifications to All Attendees each: $250

COMPANY INFORMATION (Please print or type)

COMPANY NAME

COMPANY CONTACT

ADDRESS

CITY, STATE, ZIP

PHONE  FAX  E-MAIL

Submit this form to reserve your sponsorship opportunity. Full payment must be received with 30 days of request. If payment is not received within 30 days, the sponsorship opportunity will be released and made available again.

Completed forms with credit card payment can be faxed to (270) 554-5394 or e-mailed to MichelleHByers@gmail.com or tom@asipp.org. If paying by check, mail form to: 81 Lakeview Drive, Paducah, KY 42001

METHOD OF PAYMENT

☐ CHECK (made payable to ASIPP)  ☐ CREDIT CARD: ___MC ___Visa ___AmExpress

Card Number ___________________________ Expiration Date ___________ Security Code ___________

Signature _____________________________ Name on Card (print) ___________________________
JOIN THESE PAST EXHIBITORS

*Boston Scientific
Clint Pharmaceuticals
*Epimed International Inc.
*Kimberly-Clark Health Care
*Medtronic
*National Spine & Pain Centers
*North American Neurostimulation Society
*Pain Medicine News
*St. Jude Medical
*Addison Health Systems, Inc.
Advanced Data Systems
Advanced InFusion Solutions
Advisor Medical
AEGIS Labs
AFTS Labs
AIT Laboratories
Alere/Capital Toxicology
Allmeds
Anazao Health Corporation
Ave Laboratories, Inc.
Benvenue Medical
Brookfield Pharmacy
Calloway Labs
CE Medical Group
Cowan Medical
Custom Compounding Centers
Custom Interventional Pain Management
Cytonics Corp
DePuy Spine
Dispensing Solutions Inc.
Dominion Diagnostics
Elliquence LLC
Elsevier
Global Analytical Development
Hartley Medical
Hely & Weber
HydroCision
IWP
Linear Medical Solutions
Lippincott Williams & Wilkins
MasterPharm Compounding Pharmacy
Med Shop Total Care, Inc.
Medolutions
Medtron Laboratories
NeurogesX Inc.
Orthovita, Inc
Pain Solutions Management Group
PainDoctor.com
Pentec Health
Physician Partner
Physicians Pharmaceutical Company
Physicians Rx Network
Physicians Wealth Advisory Group
Practice Partners in Healthcare Inc.
PSMG
RS Medical
Rx Development
Spine View, Inc.
Streamline MD, LLC
Styker
Vertos Medical
Zyga Technology, Inc.
* Corporate Sponsors
All exhibitors/companies must be approved for application to be considered (see page 11 for acceptance policy). Payment must accompany all applications. Completed forms with credit card payment can be faxed to (270) 554-5394 or e-mailed to tom@asipp.org - If paying by check, mail form to: 81 Lakeview Drive, Paducah, KY 42001

Company Information (as it will appear on signage)

Company Name ________________________________________________________________

Company Contact ________________________________________________________________

Address _________________________________________________________________________

City, State, ZIP ___________________________________________________________________

Phone ___________________ Fax ___________________ E-mail ____________________________

Booth Selection

Booth Selections: 1st choice _______ 2nd choice ________ 3rd choice ________ 4th choice ________

We prefer not to be placed next to or across from any of the following companies

(Completion of this portion is critical as ASIPP will not guarantee last minute placement changes):

Representative Names (Title):

1. _______________________________________  3. ___________________________________________
2. _______________________________________  4. ___________________________________________

Check the applicable booth information:

☐ 10’ X 10’ X $3,000
☐ 10’ X 10’ corner X $3,500
☐ 10’ X 20’ X $5,500
☐ 20’ X 20’ X $11,000
☐ Additional Representatives X $100

Sponsorship Packages:

☑ Diamond Sponsor - $ 75,000 ☑ Gold Sponsor - $ 50,000 ☑ Silver Sponsor - $ 25,000 ☑ Bronze Sponsor - $ 10,000

Total Fees: $ ________

Method of Payment

☐ Check (made payable to ASIPP) ☐ Credit Card: ___MC  ___Visa  ___AmExpress
☐ Pre-paid with Corporate Membership (only one discounted booth - all additional booths @ fees above)

Card Number ___________________ Expiration Date ___________ Security Code __________

Signature ___________________ Name on Card (print)________________

Agreement

Signature and submission of this application is considered a binding agreement by the applying company and its representatives to abide by the conditions outlined in this prospectus including all rules and regulations. The signer of this application shall be the sole contact between ASIPP and applicant company.

Company Contact Signature ___________________ Print Name ____________________

Title ___________________ E-Mail ____________________

For office use only:

Application Received: ___________ Amt. of Payment: ___________ Booth Assigned: ___________ Ack. Sent: ___________

ASIPP Approval and Comments ____________________________________________________________________
EXHIBITOR RULES AND REGULATIONS

All exhibitors must adhere to the following rules and regulations and other rules and regulations that may be promulgated by the American Society of Interventional Pain Physicians (ASIPP), all of which are incorporated by reference as part of all exhibit space rental agreements.

1. Interpretation of Rules
   ASIPP shall have full power in the interpretation and enforcement of rules and regulations governing exhibitors. Issues and questions not covered by the regulations shall be subject to the final judgment and decision of ASIPP may amend these rules and regulations at any time, and the amendments so made shall be binding upon the exhibitor equally with these rules and regulations, and shall become a part thereof providing the exhibitor is notified of the amendments.

2. Purpose of Exhibits
   The American Society of Interventional Pain Physicians is a non-profit organization. The purpose of the exhibits is to complement the professional meetings and clinical sessions by enabling registrants to evaluate the latest developments in equipment, supplies, and services that are relevant to patient care. ASIPP does not in any manner endorse any of the products or services related to the exhibits that have been accepted for display and sale during the meeting.

3. Installation
   All exhibits must be erected by the given time within the general information portion of the prospectus. No trunks, cases or other packaging material will be left in the exhibit area after installation of the booth, nor may such materials be brought into the exhibit hall during open exhibit hours.

4. Exhibit Hours and Hall Access
   ASIPP requires all exhibits to remain open, with at least one representative in the booth, during the specified exhibit hours. Hours are subject to change. Exhibitor personnel will be permitted on the exhibit floor one hour prior to the opening and may remain one-half hour after the daily closing of the exhibit hall with the exception of when dismantling begins.

5. Sales and/or Solicitation of Orders
   Sale of products and services is allowed only on the exhibit floor in accordance with ASIPP guidelines.

6. Eligibility to Exhibit
   The exhibit is designed for the display, demonstration and sale of products and services relating to the practice and advancement of the art and science of interventional pain management and the professional education and support of the members of ASIPP. ASIPP reserves the right to determine the eligibility of all exhibit space applicants.

7. Space Assignments
   Assignment of space will be based on first-come, first served basis. Applications received without the necessary payment will be returned to the applicant.

8. Space Relocation
   ASIPP reserves the right to relocate an exhibitor at any time. ASIPP reserves the right to change the exhibit floor plan if conflicts arise regarding space requests or conditions that are beyond the control of ASIPP.

9. Booth Payments
   The total amount due must accompany the exhibit application/contract. The application will not be processed nor space assigned without the required payment.

10. Cancellations or Reductions in Space
    Cancellation of exhibit space must be made in writing on company letterhead. Refund amounts will follow the basis. Applications received without the necessary payment will be returned to the applicant.

11. Official Service Contractors
    ASIPP’s official service contractor to provide all services to exhibitors other than supervision. These official contractors will provide all services to exhibitors. The necessary information will be provided in the Exhibit Services Kit. Decoring, drainage, rigging, cleaning, catering, and electrical must be provided by the designated official contractors.

12. Exhibitor Appointed Contractors
    Exhibitors who want to appoint a service contractor other than the official service contractors must notify ASIPP in writing at that time of application with the company name, address, telephone number, name of supervisor scheduled to be in attendance at the meeting and a statement that such contractor will comply with all rules and regulations of the show. Independent contractors must perform all services in a timely and professional manner, in accordance with the meeting’s established deadlines, not engage in solicitation of business on the exhibit floor for present or future conventions, provide a Certificate of Insurance to ASIPP no later than the final application deadline outlined in the general show information and register all employees and temporary help at the exhibitor registration desk.

13. Booth Arrangement and Construction
    All exhibits must be confined to the spatial limits of their respective booth(s) as indicated on the floor plan and all equipment, products or materials to be shown or demonstrated must be placed in the exhibitor’s contracted exhibit space in order to ensure attendees viewing the exhibit will stand within the said space, not in the aisles. All tables used in the space must be skirted. No pins, tacks or adhesives of any kind may be attached to the facility including walls and columns. No nails or brazing wires used in erecting displays may be attached to the premises without the written consent of facility.

14. Fire Regulations
    All displays or exhibits material must be fireproof to conform to all applicable federal, state, and city safety regulations and laws.

15. Exhibitor Personnel
    Registration of exhibitor personnel should be included in the application. In order for all registered personnel to receive the pre-printed name badges these applications should be presented to the listed deadline of applications within the general information material. Applications received after that with personnel listed will not receive a pre-printed badge. Exhibiting companies may register up to four employees free of charge for each 10’x10’ space reserved. Additional registrants will be charged $100 each. Exhibitors’ badges are not to be issued to individuals who wish to gain admittance for the sole purpose of contacting other exhibitors.

16. Badge Distribution
    Badges will be distributed onsite from the exhibitor registration desk. Representatives without a badge will not be admitted to the exhibit hall. Badges are personal and non-transferable and must be worn in the exhibit area at all times. Should a registered Exhibitor Representative be unable to attend the meeting, the badge fee may be transferred to another person.

17. Admission to the General Sessions
    Exhibitors may attend the General Sessions free of charge once all attending doctors have been seated. But no time shall they receive CME/CEU credits without paid attendance registration.

18. Exhibitor Conduct
    ASIPP reserves the right to approve all exhibits and related activities. ASIPP reserves the right to curtail an exhibit if it is determined that the exhibit is designed for the display, demonstration and sale during the meeting.

19. Use of the ASIPP Logo
    The ASIPP logo, and those logos designated as ASIPP service logos, cannot be used without the express written permission of ASIPP.

20. Photography and Videotaping
    The taking of photographs and videos during the ASIPP Annual Meeting, other than by the official photographer, is expressly prohibited.

    Distribution of all giveaways except the exhibitor’s own products and literature must be approved in writing by ASIPP prior to the meeting.

22. Security
    ASIPP will not provide security service in the exhibit hall. Neither ASIPP nor the meeting facility will be held responsible for any loss or damage to the exhibitor’s property.

23. Insurance and Liability
    Exhibitors shall be fully responsible for any claims, liabilities, losses, damages or expenses of whatever kind and nature relating to or arising from an injury to any person, or loss of or damage to property where such injury, loss or damage is incident to, arises out of, or is in any way connected with the exhibitor’s participation in the exhibition. Exhibitors shall protect, indemnify, hold harmless and defend ASIPP, its officers, directors, agents, members and employees against all such claims, liabilities, losses, damages, and expenses, including reasonable attorney’s fees and cost of litigation, provided that the foregoing shall not apply to injury, loss, or damage caused by or resulting from the negligence of ASIPP, its officers, directors, agents or employees.

Exhibitors should maintain general public liability insurance against claims of personal injury, death, or property damage incident to, arising out of, or in any way connected with their participation in the exhibition, in the amount of not less than one million dollars ($1,000,000) for personal injury, death or property damage in any one occurrence. Such insurance must include coverage for the indemnification obligations of exhibitors under the policy and procedures and should cover ASIPP as an additionally named insured. Each exhibitor company is responsible for obtaining, for its protection and at its expense, such property insurance for its exhibit and display materials as the exhibitor deems appropriate. Any policy providing such property insurance must contain an express waiver by the exhibitor’s insurance company of any right of subrogation as to any claims against ASIPP; its officers, directors, agents, members or employees. The exhibitor further waives any claim against ASIPP and its agents, employees, representatives, successors, and assigns, arising out of the oral or written publication of any statement made in connection with the meeting by anyone not an employee of ASIPP concerning the exhibitor or their exhibit.

24. Satellite Events
    Any exhibitor wishing to hold meetings, social events or a hospitality suite during the course of the meeting must receive permission in writing from ASIPP. Unapproved meetings conflicting with ASIPP educational activities jeopardize ASIPP’s accreditation status and are strictly prohibited and could result in expulsion or refused admittance.

25. Waitlist
    In the event that ASIPP runs out of available space for sale exhibition space, a wait list will be formed. The wait list will be operated on a first-come, first-served basis (based on time/date receipt of application and full payment) regardless of size requested, contributions or relationships to other companies.

As exhibit space becomes available, companies will be assigned to the space regardless of location requests. If the location of the space is unacceptable, the company will be taken off the wait list and a refund will be issued based on policy.

Companies canceling may not cede exhibition space to other companies; exhibit space is the property of ASIPP. The above rights jeopardize ASIPP’s accreditation status and are strictly prohibited and could result in expulsion or refused admittance.

26. Violations
    Any violation of the Rules and Regulations shall subject the exhibiting company to removal from the show floor and one year suspension of exhibiting privileges.